

EMPLOYMENT SECURITY  
DIVISION

Workforce Investment  
Support Services



BRIAN SANDOVAL  
Governor

DON SODERBERG  
Director

RENEE L. OLSON  
Administrator

## WIOA Workgroup - Policy

Wednesday, July 8, 2015, 9:00AM – 10:00AM  
DETR/WISS Office – 1923 North Carson Street, Carson City  
Teleconference - Phone # 702-486-0334 - Passcode – 789632

### MEETING NOTICE AND AGENDA

Meeting is subject to the provisions of the Nevada Open Meeting Law- [NRS 241.020](#)

**Name of Organization:** Governor's Workforce Development Board's (GWDB)  
WIOA Implementation Policy Workgroup

**Date and Time of Meeting:** Wednesday, July 8, 2015 at 9:00 a.m.

**Place of Meeting:** Department of Employment, Training, and Rehabilitation  
1923 N. Carson Street, Suite 200  
Carson City, NV 89701

**Conference Bridge**  
1-702-486-0334  
Access Code 789632

- I. Call to Order - Grant Nielson - Chair
- II. Roll call - Confirmation of Quorum - Grant Nielson - Chair
- III. Verification of Public Notice Posting - Angelina Lynch
- IV. **First Public Comment(s)**  
Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for *possible action*, and properly noticed pursuant to [NRS 241.020](#). Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name.
- V. **DISCUSSION/POSSIBLE ACTION: REVIEW/APPROVAL OF MINUTES:** Meeting of 06/03/15

- VI. DISCUSSION/ POSSIBLE ACTION:** CREATE MISSION STATEMENT
- VII. DISCUSSION/POSSIBLE ACTION:** REPORT ON GOVERNANCE MEETING
- VIII. DISCUSSION/POSSIBLE ACTION:** REVIEW and/or APPROVE STATE COMPLIANCE POLICY 1.4
- IX. DISCUSSION/POSSIBLE ACTION:** REVIEW and/or APPROVE STATE COMPLIANCE 1.20
- X. SECOND PUBLIC COMMENT(s)**

Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for *possible action*, and properly noticed pursuant to [NRS 241.020](#). Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name.

**XI.** Next Meeting: *Proposed: August 5, 2015 9:00 AM*

**XII.** Adjournment

**NOTE:** Agenda items may be taken out of order, combined for consideration by the public body, and/or removed from the agenda at any time. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

**NOTE:** Persons with disabilities who require reasonable accommodations or assistance at the meeting should notify the DETR Director's Office, in writing at: 555 E. Third Street, Carson City, Nevada 89713; or, should call (775) 684-0301; if hearing impaired, dial TTY (800) 326-6868 or Nevada Relay 711; or send a fax request to (775)684-0327 as soon as possible and *no later than close of business on Monday, July 6 2015*.

Notice of this meeting was posted on or before 9 a.m. on the third day prior to the meeting at the following locations: DETR, 1923 N. Carson St, Carson City, NV; DETR, 500 East Third St., Carson City, NV; NEVADA JOBCONNECT, 1929 N. Carson St., Carson City,

Notice of this meeting was posted on the Internet at: DETR's Public Meetings website - [www.nvdetr.org](http://www.nvdetr.org), <http://nvdetr.org/publicmeetings.htm>; and Nevada's Public Notice website at <https://notice.nv.gov/>, as required by [NRS 232.2175](#).

Supporting public material provided to Committee members for this meeting is posted on DETR's Web site at [www.nvdetr.org](http://www.nvdetr.org), <http://nvdetr.org/publicmeetings.htm>, and may be requested from the Director's Office at 500 E. Third Street, Carson City, Nevada 89713; or call (775)684-3911; or fax (775)684-3908 *on or before the close of business on Monday, July 6, 2015*.

# WIOA Workgroup - Policy

Wednesday, April 1, 2015, 9:00AM – 10:00AM  
DETR/WISS Office – 1923 North Carson Street, Carson City

## Meeting Minutes

### I. Welcome and Introductions-

Members Present:

Grant Nielson - Department of Employment, Training and Rehabilitation - WISS

Brad Deeds - Department of Education

Lori Wilson - Department of Welfare and Social Services

Shelley Hendren - Bureau of Vocational Rehabilitation

Jaime Cruz - Workforce Connections

Emilio Pias - Workforce Connections

**Also Present -**

Sandra Chamberlain - Welfare Project Management

Angelina Lynch - DETR - WISS

II. Review minutes of last meeting - Grant Nielson asked if any improvements or additions to previous minutes. No comments were made, minutes were approved.

### III. Status on Release of NPRM

- a. The NPRM was originally scheduled to be released on 03/23/15. Now we are being told it would be out mid-April. It is our understanding that the need for review in the individual legal departments in each agency was delaying the release.
- b. Shelley Hendren added that the oversight agency for Vocational Rehab is advising that the deadline for them will not change, and must be submitted by the deadline as their funding depends on the submission of a state plan.
- c. It was agreed that the first plan of action may be to submit a compliance plan. It may also end up being a compliance/ strategic plan, but the consensus seems to be it will need to be compliance, with the hope of getting some strategic policies in place.

### IV. Existing policy review status

- a. Barriers -The amount of time that will be needed to review each member's policies in order to identify cross-overs and overlaps was not realistic due to individual workloads. The need to develop a more streamlined process was identified. It was also agreed upon that the lack of governmental guidance on the incoming methodology, how data will be distributed, and what potential gaps we can expect is going to hamper how quickly and efficiently we can put our plan in place. It was also noted that the differences in performance measures need to be considered. The need to have productive meetings and not to meet just because it was a requirement was agreed on by all.
- b. Strategies - The suggestion that the workgroup may want to pair off and those groups can then identify any overlaps within that pairing, then come together and work as a group to identify any gaps in overall policy. Work together in pairs to determine the language for the MOU's and possibly create a template on the local level.

- c. Overlaps - During the discussion, it was generally agreed that some of the areas we will have overlaps in will include data access and data reporting, not to mention fiscal responsibilities.

V. Discussion of the role of Sandra Chamberlin-

- Sandra was introduced as a project manager from Welfare Project Management, and is also a member of the large group, the WIOA Plan Committee and a member of the individual work groups.
- Sandra advised she is hoping to provide some project management skills and structure for the group, as well as possibly identify milestones that would help us determine and track the progress of the implementation of WIOA for the state in order to achieve the ultimate goal of having a plan submission before March, 2016. She also hopes to identify if there's group dependencies and facilitate a comprehensive plan to determine how we share resources, data, how we communicate, and how we refer to one another and each other's programs.

VI. Recommendations/ deliverables-

- Angelina is to be gatekeeper of incoming information from the group and will compile and forward pertinent information via Sharepoint.
- Shelley Hendren volunteered to submit her agency's current MOU's for review as this may help with the format and language. Grant Nielson to provide MOU's that are relevant to common systems and data sharing. It was agreed to concentrate on the 6 partners and develop a common MOU for the group.
- Grant stated would like to present these as a WIOA Partners Operational agreement, a possible mid-level MOU. Brad Deeds thought that we are all one entity, should not be an issue with any other committee or work group. We will advise the larger group of status and progress at the next meeting, in absence of guidelines.
- Sandra Chamberlin wanted to note that she has developed a tentative schedule, with the March 3, 2016 deadline in mind, that will incorporate sections from each of the workgroups into the master plan allowing for the draft to be reviewed in a 20 day timeframe. Once this comes back, would have 20 dates to update and then 10 days for final approval. This would allow for guidance to come out in mid-October, finalization would be in early to mid-December. Grant also stated that we will need to make allowances for approval at the State Workforce Development board. All agreed that may need to allow additional timeframe for approval through the various boards and committees.
- Emilio Pias to email a link from the webinar from the Department of Labor that explained the key elements of WIOA implementation for all to review.

Next Meeting

May 6, 2015 10:00 AM at 1923 North Carson Street, Carson City, Nevada with constituents in Las Vegas available via teleconference.

VII. Adjournment

## The WIOA Policy Workgroup

Our mission is to provide policy creation and support, in the implementation of WIOA under the direction and guidance of the WIOA Governance Committee to better serve the people of the State of Nevada

**Nevada Department of Employment, Training and Rehabilitation  
(DETR)  
Workforce Innovation and Opportunity Act  
State Compliance Policy**

**Policy Number:** 1.4

**Originating Office:** Workforce Investment Support Services

**Subject:** Workforce Innovation and Opportunity Act One-Stop Delivery System

**Issued:** June 2015

**Revised:**

**Purpose:** To provide guidance for the operation of the WIOA one-stop service delivery system.

**Background:** Title I of the Workforce Innovation and Opportunity Act (WIOA) assigns responsibility at the local, state and federal level to ensure the creation and maintenance of a One-Stop delivery system that enhances the range and quality of workforce development services that are accessible to individuals seeking assistance [§662.100(b)].

**I. One-Stop Delivery System:**

- A. ~~A system under which entities (One-Stop partners) responsible for administering separate~~ The one-stop delivery system brings together workforce investment, educational, and other human resource programs and funding streams ~~enter into a Memorandum of Understanding (MOU) to create~~ in a seamless process of service customer focused delivery system which will enhance access to services and improve long-term employment outcomes for individuals receiving assistance [§662.100 678.300(a)].
- B. The system must include at least one comprehensive physical center in each local area as described in §678.305. The system may also have additional arrangements to supplement the comprehensive center including:
  1. An affiliated site or a network of affiliated sites where one or more partners make programs, services, and activities available as described in §678.310. A physical location is one that includes a technologically linked access point where services funded by the program are available. All affiliated sites must be physically and programmatically accessible to individuals with disabilities, as described in §678.800. Administrative requirements for affiliated are further described in Compliance Policy 1.20.

- a) ~~Must provide career services delivered by either a WIOA provider or the State Wagner Peyser program (W-P) or both, as defined in the Workforce Innovation and Opportunity Act (WIOA) Sec. 134 (C) (1);~~
  - b) ~~Must have representation from TANF Employment & Training;~~
  - c) ~~Must have representation from Vocational Rehabilitation on either a full time or part-time basis. And;~~
  - d) ~~Must have representation from Adult Literacy under Title II of WIOA.~~
2. A network of eligible one-stop partners, as described in §678.400 through which each partner provides one or more of the programs, services, and activities that are linked, physically or technologically, to an affiliated site or access point that assures customers are provided information on the availability of career services, as well as other program services and activities, regardless of where they initially enter the workforce system in the local area; and
  3. Specialized centers that address specific needs, including those of dislocated workers, youth, or key industry sectors or clusters.
- C. Required one-stop partner programs must provide access to programs, services, and activities through electronic means if applicable and practical. This is in addition to providing access to services through the mandatory comprehensive physical one-stop center and any affiliated sites or specialized centers. The provision of programs and services by electronic methods such as Web sites, telephones, or other means must improve the efficiency, coordination and quality of one-stop partner's services. Electronic delivery must not replace access to such services at a comprehensive one-stop center or be a substitute to making services available at an affiliated site if the partner is participating in an affiliated site. Electronic delivery systems must be in compliance with the nondiscrimination and equal opportunity provisions of WIOA in sec. 188 and it's implementing regulations at 29 CFR parts 37.
- D. The design of the local area's One-Stop system, ~~including the number of comprehensive centers and affiliated sites,~~ must be described in the local plan and be consistent with the MOU executed by with the One-Stop partners ~~{§662.100(e)}~~ described in § 678.500.

## II. Comprehensive One-stop Center:

- A. A comprehensive one-stop center is a physical location where jobseeker and employer customers can access the programs, services and activities of all required one-stop partners. A comprehensive one-stop center must have at least one title 1 staff person physically present.
- B. The comprehensive one-stop center must provide:
  1. Career services described in §678.340;
  2. Access to training services described in §680.200;

3. Access to any employment and training activities carried out under sec. 134(d) of WIOA;
  4. Access to programs and activities carried out by one-stop partners listed in §678.400 through §678.410 including Wagner-Peyser employment services; and
  5. Workforce and labor market information.
- C. Customers must have access to these programs, services, and activities during regular business days at a comprehensive one-stop center. The Local Board may establish other service hours at other times to accommodate the schedules of individuals who work on regular business days. The State Board will evaluate the hours of access to service as part of the evaluation of effectiveness in the one-stop certification process described in §678.800(b).
- D. "Access" to programs and services means having either: program staff physically present at the location; having partner program staff physically present at the one-stop appropriately trained to provide information to customers about the programs, services, and activities available through partner programs; or providing direct linkage through technology to program staff who can provide meaningful information or services.
1. A "direct linkage" means providing direct connection at the one-stop, within a reasonable time, by phone or through real-time web-based communication to a program staff member who can provide program information or services to the customer.
  2. A "direct linkage" does not include providing a phone number or computer web site that can be used at an individual's home; providing information, pamphlets, or materials; or making arrangements for the customer to receive services at a later time or on a different day.
- E. All comprehensive one-stops must be physically and programmatically accessible to individuals with disabilities, as described in §678.800.
- F. Required one-stop partners (§678.400) include;
1. Programs authorized under title I of WIOA including Adult, Dislocated Worker, Youth, Job Corps, YouthBuild, Native American programs, and Migrant and seasonal farmworker programs;
  2. Employment services authorized under the Wagner-Peyser Act (29 CFR 49 et. seq.);
  3. Adult education and literacy activities authorized under title II of WIOA;
  4. The Vocational Rehabilitation program authorized under title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et. seq.);
  5. The senior Community Service Employment Program authorized under title V of the Older Americans Act of 1965 (42 U.S.C. 3056 et. seq.);
  6. Career and technical education programs at the post-secondary level authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et. seq.);
  7. Trade Adjustment Assistance activities authorized under chapter 2 of title II of the Trade Act of 1974 (19 U.S.C. 2271 et. seq.);

8. Jobs for Veterans State Grants programs authorized under chapter 41 of title 38 U.S.C.;
  9. Employment and training activities carried out under the Community Services Block Grant (42 U.S.C. 9901 et. seq.);
  10. Employment and training activities carried out by the Department of Housing and Urban Development;
  11. Programs authorized under State unemployment compensation laws (in accordance with applicable Federal law);
  12. Programs authorized under sec. 212 of the Second Chance Act of 2007 (42 U.S.C. 17532); and
  13. Temporary Assistance for Needy Families (TANF) authorized under part A of title IV of the Social Security Act (42 U.S.C. 601 et. seq.), unless exempted by the Governor. The Governor may determine that TANF will not be a required partner in the State, or within some specific local areas in the State. In this instance the Governor must notify the Secretaries of the U.S. Departments of Labor and Health and Human Services in writing of this determination §678.405(b).
- G. Additional Partners that carry out a workforce development program, including Federal State or local programs and programs in the private sector, may serve as part of the one-stop system if the Local Board and chief elected official(s) approve the entity's participation (§678.410). Additional partners may include:
1. Employment and training programs administered by the Social Security Administration, including the Ticket to Work and Self-Sufficiency Program established under sec. 1148 of the Social Security Act (42 U.S.C. 1320b-19);
  2. Employment and training programs carried out by the Small Business Administration;
  3. Supplemental Nutrition Assistance Program (SNAP) employment and training programs, authorized under secs. 6(d)(4) and 6(o) of the Food and Nutrition Act of 2008 (7 U.S.C. 2015 (d)(4));
  4. Client Assistance Program authorized under sec. 112 of the Rehabilitation Act of 1973 (29 U.S.C. 732);
  5. Programs authorized under the National and Community Service Act of 1990 (42 U.S.C. 12501 et. seq.); and
  6. Other appropriate Federal, State, or local programs, including employment, education, and training programs provided by public libraries or in the private sector.

### **III Memorandum of Understanding (MOU) for the One-Stop Delivery System**

- A. The MOU is the product of local discussion and negotiation and, and is an agreement developed and executed between the Local Board, with the agreement of the chief elected official(s) and the one-stop partners, relating to the operation of the one-stop delivery system in the local area. Negotiations will be conducted in accordance with the requirements of §678.510.
- B. The MOU must include:

1. A description of services to be provided through the one-stop delivery system, including the manner in which the services will be coordinated and delivered through the system;
  2. A final plan, or an interim plan if needed, on how the costs of the services and the operating costs of the system will be funded including funding of infrastructure costs (§678.700 through §678.755) and funding of the shared services and operating costs of the one-stop delivery system (§678.760). Appeals regarding costs will be reviewed by the State in accordance with §678.750.
  3. Methods for referring individuals between the one-stop operators and partners for appropriate services and activities;
  4. Methods to insure that the needs of workers, youth, and individuals with barriers to employment, including individuals with disabilities, are addressed in providing access to services, including access to technology and materials that are available through the one-stop delivery system;
  5. The duration of the MOU and procedures for amending it; and
  6. Assurances that each MOU will be reviewed, and if substantial changes have occurred, renewed, not less than once every three year period to insure appropriate funding and delivery of services.
- C. The MOU may contain any other provisions agreed to by the parties that are consistent with WIOA title 1, the authorizing statutes and regulations of one-stop partner programs, and the WIOA regulations. (WIOA sec. 121 (c).)
- D. When fully executed, the MOU must contain the signatures of the Local Board, one-stop partners, the Chief Local Elected Official(s), and the time period in which the agreement is in effect. The MOU must be updated not less than every three years to reflect any changes in the signatory official of the Board, one-stop partner, and chief elected official(s), or one-stop infrastructure funding.

#### IV. One-Stop Operators

- A. One-stop operators may be a single entity (public, private, or non-profit) or a consortium of entities §678.600. If the consortium of entities is one of one-stop partners, it must include a minimum of three of the one-stop partners described in §678.400.
- B. In consultation and collaboration with core partners and the State Board, the Local Boards will issue Requests for Proposals (RFP) that incorporates the mandatory elements listed below.
  1. An applicant's proposal must provide a cost containment plan that delineates a process for controlling the operational expenses that cap the per FTE costs to 60% of the average FTE costs of their home offices, and define program goals within pre-planned budgetary constraints.
  2. Once proposals are received, the Local Board will convene an operator selection committee comprised of one member from the Local Board, Department of Education, Department of Health and Human services, and the Department of Employment training and Rehabilitation to select the One-Stop Operator.

3. The procurement process will follow Nevada state purchasing guidelines to insure transparency.
- C. The one-stop operator may operate one or more one-stop centers. There may be more than one one-stop operator in a local area.
- D. The types of entities that may be a one-stop operator include:
1. An institution of higher education;
  2. An Employment Service State agency established under the Wagner-Peyser Act;
  3. A community-based organization, nonprofit organization, or workforce intermediary;
  4. A private for-profit entity;
  5. A government agency;
  6. A Local Board, with the approval of the chief local elected official(s) and the Governor; or
  7. Another interested organization or entity, which is capable of carrying out the duties of the one-stop operator including a local chamber of commerce or labor organization.
- E. Elementary and secondary schools are not eligible as one-stop operators except for nontraditional public secondary schools such as night and adult schools or technical education schools.
- F. The state and Local Boards must insure that, in carrying out WIOA programs and Activities one-stop operators;
1. Disclose any potential conflict of interest (§679.430);
  2. Do not establish practices that create disincentives to providing services to individuals with barriers to employment who may require longer-term career and training services;
  3. The One-Stop operator can have no familial relationship to the 3<sup>rd</sup> degree of consanguinity, business, financial or political ties with any member of the Local Board or its staff, Local Elected Officials Consortium or an employee of a mandatory core program located within the One-Stop, and
  4. Comply with Federal and State regulations and procurement policies including §683.295, 2 CFR chapter II, NAC chapter 333, and other applicable regulations and policies.

## V. One-Stop Certification

- A. The State Board in consultation with chief elected official(s) and Local Board, will establish objective criteria and procedures for Local Boards to use when certifying one-stop centers (§678.800).
- B. As provided in the **Workforce Innovation and Opportunity Act of 2014 (WIOA)**, the establishment and certification of one-stop centers and the one-stop delivery system consists of a two-step process:
1. Local

Consistent with an approved State plan, a WIOA-compliant Local Board for a local area, with the agreement of the chief elected official for the local area, shall develop, designate, certify, and provide oversight with respect to the one-stop delivery system in the local area.

## 2. State

The State Board, in consultation with chief elected officials and local boards, shall establish objective criteria and procedures for use by Local Boards in assessing at least once every three (3) years the effectiveness, physical and programmatic accessibility, and continuous improvement of one-stop centers and the one-stop delivery system, consistent with the requirements of section 101(d)(6).

C. The on-site review is an essential component for certification of existing one-stop centers prior to enactment of WIOA, in addition to the recertification of one-stop centers. The on-site review provides the Local Boards and core partners of the workforce development system the opportunity to validate information provided in a one-stop operator's certification application, and to make inquiries that may arise post-review of the written material. Conversely, one-stop operators are provided with additional opportunities to supply information, clarify specific points, or ask questions that they may have about the Local Board and/or core partners' expectations. Combined with the written application, the on-site review provides the Local Board and core partners with additional insight as to a one-stop operator's readiness for certification.

D. Written notice shall be provided to one-stop operator applicants prior to the on-site review, which indicates the date and time of visit, names of review team members and the organizations that they represent, and specific topic areas that will be covered. Once the on-site review is completed, a written feedback report will be provided to the one-stop operator applicant.

E. Evaluation criteria will be reviewed and updated every two years as part of the review and modification of State Plans (§676.135).

F. When the Local Board is the one-stop operator the state must certify the one-stop-center.

G. As of July 1, 2016 each one-stop delivery system must include the "**American Job Center**" identifier or "**a proud partner of the American Job Center network**" on all products, programs, activities, services, facilities, and related property and materials used in the one-stop system (§678.900(b)).

**References:** Workforce Innovation and Opportunity Act (P.L. 113-128), 20 CFR Part 678

**Nevada Department of Employment, Training and Rehabilitation  
(DETR)  
Workforce Innovation and Opportunity Act  
State Compliance Policy**

**Policy Number: 1.20**

**Originating Office: Workforce Investment Support Services**

**Subject: One-Stop Affiliated Site Requirements**

**Issued:**

**Revised:**

**Purpose:** This policy outlines the standard of service that must be delivered from a physical location in order for it to be designated as an affiliate site and carry the “American Job Centers of Nevada” name as a sub-brand.

**Background:** The Workforce Innovation and Opportunity Act (WIOA) provides for the establishment of Affiliate sites in addition to the required physical one-stop. This procedure describes the Federal and State requirements for designation of affiliate sites.

The one stop system must include at least one comprehensive physical center in each local area as described in §678.305. The system may also have additional arrangements to supplement the comprehensive center including affiliated sites.

**Physical Location Definition** – A physical location is one that includes a technologically linked access point where services funded by the program are available. An affiliated site or network of affiliated sites are location(s) where one or more partners make programs, services, and activities available as described in §678.310. A physical location is one that includes a technologically linked access point where services funded by the program are available. All affiliated sites must be physically and programmatically accessible to individuals with disabilities, as described in §678.800

As the core of an affiliate site, there must be career services delivered by either a WIOA provider or the State Wagner Peyser program (W-P) or both, as defined in the Workforce Innovation and Opportunity Act (WIOA) Sec. 134 (C) (1). In WIOA, “Career Services” replace and combine core services and intensive services. Career Services include:

- I. Determinations of whether the individuals are eligible to receive assistance under the act.
- II. Outreach and intake including:
  - a. worker profiling
  - b. orientation about other services available through the one-stop delivery system
- III. Assessments of:

- a. skill levels and skills gaps
  - b. aptitude, ability, literacy, numeracy, and English language proficiency
  - c. supportive service needs
- IV. Labor exchange services:
- a. job search and placement assistance
  - b. career counseling as appropriate
  - c. information on in-demand industry sectors and occupations
  - d. information on nontraditional employment
  - e. appropriate recruitment and other business services on behalf of employers including small employers in the local area, including providing information and referral to specialized business services not traditionally offered through the one-stop delivery system
- V. Other Programs and Services:
- a. referrals to and coordination of activities with other programs and services, including those within the one-stop delivery system and, in appropriate cases, other workforce development programs
- VI. Workforce and labor market employment statistics information:
- a. accurate information relating to local, regional, and national labor market areas
  - b. job vacancy listings
  - c. labor market areas information on job skills necessary to obtain the jobs described
  - d. information relating to local occupations in-demand and earnings
  - e. skill requirements, and opportunities for advancement for such occupations
- VII. Performance and program costs information about providers of training services as described in section 122:
- a. youth workforce investment activities as described in section 123
  - b. adult education as described in Title II
  - c. career and technical education services at the postsecondary level
  - d. career and technical education services available to school dropouts, under the Carl D. Perkins career and technical education act of 2006
  - e. vocational rehabilitation services described in Title I of the rehabilitation act of 1973
- VIII. Information that is understandable to one-stop customers regarding how the local area is performing in the local performance accountability measures described in section 116 C and any additional performance information with respect to the one-stop delivery system in the local area.
- IX. Availability of supportive services or assistance:
- a. child care, child support, medical or child health assistance under Title 19 or 21 of the Social Security act
  - b. benefits under the supplemental nutrition assistance program established under the food nutrition act of 2008
  - c. assistance through the earned income tax credit under Section 32 of the Internal Revenue Code of 1986
  - d. assistance under a state program for temporary assistance for needy families funded under Title IV of the Social Security act
  - e. other supportive services and transportation provided through funds made available under such part, available in the local area.
- X. Information and assistance regarding filing claims for unemployment compensation.

Besides Career Services delivered by WIOA or W-P affiliate sites must have representation from TANF Employment & Training. This representation must be able to provide:

- Access to TANF for eligibility determination
- Coordination of TANF and WIOA services
- Verify TANF client status

Affiliate Sites must have representation from Vocational Rehabilitation on either a full time or part-time basis. These services include:

- Determination of eligibility and vocational rehabilitation needs
- Assessment of Job Related Skills and Abilities
- Career Counseling and Guidance
- Assistance with Vocational Training and Education
- Physical and Mental Restoration Services
- Transportation assistance in connection with providing a vocational rehab service
- Interpreter Services
- Occupational licenses, Tools, Equipment and Supplies
- Assistive Technology
- Job search, Placement and Job Retention Assistance

Affiliate Sites must have representation from Adult Literacy under Title II of WIOA. These services must include access to:

- Adult education, literacy activities;
- Workplace adult education and literacy activities;
- Family literacy activities;
- Workforce preparation activities, and
- Integrated education and training

Affiliate sites must comply with all accessibility and ease of access requirements detailed in the states One-Stop Career Center certification policy.

Application for "Affiliate Site" designation must be provided to the Local Workforce Development Board (Local Board) and if the Local Board deems that the request meets the requirements of this policy, shall grant designation as an affiliate site and is given permission to use the "A Member of America's Job Center of Nevada" designation as a sub-brand to their physical site.