

NOVEMBER RELEASE
ELIGIBILITY AND PAYMENTS MANUAL
TRANSMITTAL LETTER 03/15

December 15, 2015

TO: CUSTODIANS OF ELIGIBILITY AND PAYMENTS MANUAL
FROM: STEVE H. FISHER
SUBJECT: ELIGIBILITY AND PAYMENTS MANUAL CHANGES

Material Transmitted	Material Superseded
Chapter A-700 Income Section A-700 MTL 03/15 – (63) Pages	Chapter A-700 Income Section A-700 MTL 01/15 & 13/05 – (62) Pages
Chapter A-1000 TANF Cash Programs Section A-1030 MTL 03/15 – (1) Page	Chapter A-1000 TANF Cash Programs Section A-1030 MTL 01/15 – (1) Page
Chapter B-600 Changes Section B-616.1- B-643 MTL 03/15 – (15) Pages	Chapter B-600 Changes Section B-616.1-B-643 MTL 11/05 & 11/01 – (10) Pages

December 15, 2015

Effective Date – November 1, 2015

Instructions for Manual Maintenance -- Replace superseded pages (73) with transmitted pages (79).

(MTL/E&P 03/15)

Manual Section	BACKGROUND & EXPLANATION of policy changes/clarifications/updates For November 1, 2015	Obsolete PT, P&P, PUT or IM
A-711	Earned Income – Note added to address the receipt of reimbursements such as per diem and travel.	
A-720.1	Alpha Listing of Types of Income and Income Status – Alimony added to chart which is located in a new section A-739.	
A-739	Alimony – New section added to address alimony as income. This is unearned income and is countable to both TANF and SNAP.	
A-757	Self-Employment – Note added to clarify that an individual who is the sole proprietor of a business is still considered self-employed even if the individual draws money from the business as wages, even if income taxes and FICA are withheld.	
A-1030	Eligibility -School attendance removed from chart. School attendance is addressed during the PRP and is not an eligibility factor. Review of eligibility updated to Redetermination.	
B-616.1	TANF, Medicaid and SNAP Households Who Do not Meet Simplified Reporting Criteria – Medicaid removed from the title as all Medical eligibility is now located in the Medical Assistance Manual due to changes required for Health Care Reform. 9 th bullet under TANF side removed as medical insurance verification is no longer a TANF eligibility requirement. On the SNAP side under the 6 th bullet, the resource limit for non-disabled/elderly households updated to \$2,250 due to COLA increases in October of 2014.	
B-616.2	Simplified Reporting (SR) Households – Second bullet on SNAP side removed. Simplified reporting households are only required to report increases in income above 130%. The reference to the head-of-household moving out of state has been removed per the USDA-FNS State Agency Management Evaluation findings. “review of eligibility” replaced with recertification.	E&P PT 02/15
B-618	How to Report – Bullet “Quarterly Transitional Medicaid Report, or” removed as this is no longer related to TANF.	
B-619	Receipt of Reported Changes – Slight grammatical changes made in first paragraph.	
B-620	Application of the SNAP 10*10*13 Rule – Reference to Simplified Reporting Households requirement to report the Head of Household moving out of state removed per the USDA-FNS State Agency Management Evaluation findings.	
B-623.1	Returned Mail – All references to Medicaid removed as all Medical eligibility is now located in the Medical Assistance Manual due to changes required for Health Care Reform.	
B-632	Actions on Changes – All references to Medicaid removed as all Medical eligibility is now locate in the Medical Assistance Manual due to changes required for Health Care Reform.	
B-635	Changing a SNAP case from Public Assistance (PA) to Non-Assistance (NA) – All references to Medicaid removed as all Medical eligibility is now located in the Medical Assistance Manual due to changes required for Health Care Reform.	
B-636	Changing a SNAP Case from NA to PA – All references to Review of Eligibility removed and replaced with redetermination or recertification based on the specific program referenced.	
B-637.1	Means-Tested Income Penalties Resulting from Noncooperation with TANF or Other Means-Tested Programs – Under State Only Cooperation Requirements: replaced review of eligibility with redetermination.	
B-641.1	Adding New Members to TANF Cases – Removed reference to the Addition of the Assistance Unit Form 2109 as this form is in the process of being obsoleted as part of the new correspondence system. The information requested on this form can be obtained using the existing Form 2429, Insufficient Information.	
B-641.2	Adding Newborns to the Case – All references to Medicaid removed as all Medical eligibility is now located in the Medical Assistance Manual due to changes required for Health Care Reform.	
B-643	Changes Decreasing Benefits – Third paragraph, SNAP side, the reference to the head-of-household moving out of state has been removed per the USDA-FNS State Agency Management Evaluation findings.	