

**DIVISION OF WELFARE AND SUPPORTIVE SERVICES
SMALL CHILD CARE ESTABLISHMENT
REGISTRATION INFORMATION**

AB 346: Updated provisions, NRS 432A.024

“A person, state or local government unit or agency thereof that wishes to operate or operates a small child care establishment (SCE) may* register the small child care establishment with the Division of Welfare and Supportive Services (DWSS)” and submit certain information to DWSS regarding employees and certain residents of the SCE.

This bill makes the background check processes for licensed centers applicable to operators, employees, and certain residents of SCEs that are registered with DWSS. The operators must also maintain records of these mandatory background checks. Similar to the background check processes, registration also opens the SCE up to inspections by the Division of Public and Behavioral Health (DPBH). Violations of required regulations are also subject to fine(s) by the DPBH.

DPBH is authorized to inspect any facility or outdoor youth program to secure compliance with or prevent a violation of applicable law. This bill makes this authorization applicable to SCEs, whether they are registered or not. If a complaint against a child care facility or a SCE is substantiated, the bill authorizes DPBH to collect from the facility or SCE the costs of the DPBH relating to the violation, including the costs of any necessary inspections or investigations.

*may = Unlicensed establishments which furnish care to no more than four children under 18 years of age who are not related to the operator are not “required” to register, though per the updated Bill provisions, are “authorized” and “may” do so.

DPBH & DWSS Child Care and Development Program

Per the contents of AB 346, the registration of small child care establishments will be a collaborative effort between the DWSS Child Care and Development Program (CCDP) and the DPBH. Upon completion of the background check processes with the DPBH, the completed “Small Child Care Establishment Registration Form” should be submitted to:

State of Nevada Child Care and Development Program
1470 College Parkway
Carson City, NV 89706
(775) 684-0625

All ongoing maintenance of inspections and background check compliance will be facilitated by DPBH and all related inquiries, or requests for appeals should be forwarded to:

State of Nevada Child Care Licensing
3811 W. Charleston Blvd – Suite 210
Las Vegas NV 89102
(702) 486-3822

Subsidy Program Eligibility

As the Lead Agency in Nevada, the DWSS Child Care and Development Program (CCDP) sub-grants funding to community entities, The Children’s Cabinet and The Las Vegas Urban League, from the Child Care and Development Fund (CCDF), and in accordance with the Child Care and Development Block Grant Requirements.

Prospective or current providers of child care for between one and four children who are considered family, friends, or neighbors may qualify to participate in the CCDP subsidy program for this service.

Interested parties should inquire with one of the below entities’ Child Care Resource and Referral units for additional information:

- The Children’s Cabinet (Northern & Rural NV) - www.childrenscabinet.org - 775-856-6200
- The Las Vegas Urban League (Southern NV) - www.childcarelv.org - 702-473-9400

**Division of Welfare and Supportive Services
SMALL CHILD CARE ESTABLISHMENT REGISTRATION
INFORMATION REQUEST FORM**

If you are interested in receiving information about registering your small child care establishment,
please complete the information below, and submit this form to:

State of Nevada Child Care and Development Program
ATTN: SCE Registration
1470 College Parkway
Carson City, NV 89706
Fax: 775-684-0617
Email: ccdp@dwss.nv.gov

Upon receipt of this request, a Child Care and Development Program representative will be in contact with
you to provide additional information.

REQUESTOR INFORMATION				
Operator(s) Last Name:		First:		M.I.
Sex: M F	Street Address:		Phone Number:	
City:	State:	Zip Code:	P.O. Box:	
Email Address:				

ESTABLISHMENT INFORMATION		
Establishment Name:		County:
Street address:		Phone:
City:	State:	Zip Code:
Email Address:		